

**EXHIBIT C****SUSPENSION/REVOCATION PROCESS - PILOT DOI QUALIFICATION CARD**

ACTION	RESPONSIBLE PARTY	TIME FRAME
1. Provide OAS written correspondence which indicates a serious safety concern.	Originator	As soon as possible.
2. Immediately contact the pilot and discuss the safety concern. If warranted, suspend the pilot from performing DOI pilot privileges and request the DOI pilot qualification card be returned to OAS. Inform the OAS Director of actions.	OAS Regional or Area Director, or OAS Director-designated representative.	Within a reasonable time frame.
3. Upon request, provide OAS with a written response to the safety concern.	Pilot	Within 10 working days of receiving written notice.
4. Complete an investigation into the facts and circumstances surrounding the safety concern.	OAS Regional or Area Director, or OAS Director-designated representative.	Within 30 working days of receipt of pilot's statement.
5. Notify the pilot in writing of the investigation findings, decision, and pilot status.	OAS Regional or Area Director, or OAS Director-designated representative.	Within 10 working days following the completion of the investigation.
6. Upon written notice of a revocation decision, a pilot may request the OAS Director to reconsider the decision if additional substantive evidence is presented.	Pilot	Within 10 working days following receipt of decision.
7. Upon receiving a pilot's written request and additional evidence, the OAS Director will reconsider a revocation decision.	OAS Director	Within a reasonable time frame.

A Pilot Review Board (PRB) may be convened in accordance with established procedures to assist in the collection and examination of evidence, and make recommendations on pilot status at any stage of the process.

Timeframes may be extended with the written approval of the OAS Regional or Area Director.

Correspondence will be sent certified mail, return receipt requested.

NOTE: The references to OAS above are now accomplished by the DOI AM.